

SPARK

ENTRY TEST PREPARATIONS

A Project of SPS College Swat

Registration Form

Photo

Registration #: _____

Name: _____

Father/ Guardian's Name: _____

D.O.B: _____

Domicile: _____

Student's Contact #: _____

Whatsapp #: _____

Email: _____

CNIC/Form-B #: _____

Previous Institution: _____

Marks in HSSC-I: _____

Parent's CNIC: _____

Parents Contact #: _____

Parents/Guardian occupation: _____

Emergency Contact #: _____

Address: _____

Mode of Transport: _____

Favorite Subject: _____

Hostel accommodation required: (Yes/No)

Future Aim/Career to follow: _____

Applicant's Sign: _____

Remarks: _____

For Accounts use only

Registration#: _____

Voucher no: _____

Course Fee: _____ Amount received: _____ Outstanding: _____

Sign & Stamp: _____

Date: _____

Remarks: _____

Rules & Policies:

1. No student is entitled for any type of refund once enrolled with the institution.
2. Failing to pay the pending dues by due date will lead to fine as maximum as Rs. **2000/-** per day.
3. Fee shall be deposited by the student before 2 pm at the accounts office **SPS College Boys Campus** Rahimabad Swat.
4. Failing to pay pending dues after 3 days of due date will lead to cancellation of admission without notice.
5. No student is allowed to leave the campus during the prescribed session timings.
6. If a student needs to leave the premises of the campus during the prescribed session timings, his/her parents will be contacted & informed about the situation.
7. Students will follow the schedule designed by the campus carefully and attend classes actively. Student will be solely responsible for any missed lectures/tests.
8. Use of Cell phone in the campus premises is strictly prohibited. If a student is caught involved in such an act his/her cell phone will be confiscated and the parents will be contacted to report the behavior.
9. Student should act and behave respectfully with everybody at the campus. Immature and disrespectful behavior will not be tolerated and necessary action will be taken.
10. Students are strictly advised not to indulge in any activities that may cause harm to institution or its reputation.
11. Documents required are as under.

- One passport size photograph.
- Student CNIC/form-B (Photocopy)
- Father/Guardian CNIC. (Photocopy)
- DMC HSSC – I (Photocopy)
- DMC SSC (Photocopy)

Admission Officer

Manager SPARK